

ROAD IMPACT FEE PROGRAM - Credit Use Authorization Receipt

Form Valid until 12/31/2021

To use your credits to offset the Road Impact fee applied as part of the Site Plan Review process: ① Complete this form and send to RoadFee@elpasoco.com for an approval signature by a County Representative. ② The signed form will be returned to you via email. ③ Include this form with the Site Plan document package submitted for review. ④ The credits will be applied after the Site Plan Review approval and when you pay associated fees for building permits. **A separate form is required for each lot. *Credits are deducted when this form is signed *You cannot use credits without this signed form and a valid parcel and schedule number.*

**Site Plan document packages may be submitted either by using Regional's on-line Building Department Assistant program or by taking a paper copy of your Site Review document package to the Planning and Community Development front desk.*

Date Submitted	Owner of Credits	Authorized Representative (if applicable)
Company		Company
Name		Name
Phone number		Phone number
Email address		Email address
Address		Address
City State Zip		City State Zip

Signature Date	Credit Holder Signature
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Property Information

Address: _____

Parcel # _____

Legal Description: Lot _____ Blk _____ _____

Type of land use: ___ Single family dwelling ___ Other _____

Fee/Unit category In a PID: ___ Yes ___ No Mill Levy: ___ 5 mills ___ 10 mills

Credit amount to be used: \$ _____ Credit Balance: \$ _____

*****COUNTY USE ONLY BELOW THIS LINE*****

Credit Use Approval	Site Plan Review
Authorization tracking # _____	Date Received _____
Date Approved _____	Received by _____
Approved by _____	SFD _____
Credit balance before use \$ _____	Other _____
Credit use amount per lot \$ _____	
Credit balance after use \$ _____	