

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
December 18, 2019**

MEMBERS PRESENT: Cheryl Everitt, Larry Tobias, Richard Robertson, Jean Meinzer, Jim Mesite, Ed Houle, Tom Vierzba

MEMBERS ABSENT: David Zelenok, Daniel Ferguson

OTHERS PRESENT: Stan VanderWerf (EPC BoCC), Scot Cuthbertson (EPC DPW), Jennifer Irvine (EPC DPW), Anton Ramage (EPC DPW), Troy Wiitala (EPC DPW), Jana Nemeckova (EPC DPW)

1. CALL MEETING TO ORDER

Chair Everitt called the meeting to order at 9:00 AM

2. PLEDGE OF ALLEGIANCE

3. ABSENCES

MOTION (Mr. Robertson/Mr. Tobias) to excuse David Zelenok's absence and **MOTION (Mr. Mesite/ Mr. Tobias)** to excuse Daniel Ferguson's absence. **MOTIONS TO APPROVE CARRIED UNANIMOUSLY.**

4. MEETING MINUTES

MOTION (Mr. Vierzba /Mr. Tobias) to approve minutes of the October 16, 2019 meeting with minor change made by Commissioner VanderWerf (*Gov. Polis agree to consider not to sign....*). **MOTION TO APPROVE CARRIED UNANIMOUSLY.**

5. COMMISSIONER/CITIZEN COMMENTS

- Mrs. Everitt announced Kurt Reno's resignation from HAC. Mr. Reno's work schedule no longer allows him to participate in this committee.
- Mrs. Everitt reminded all members to check on their termination date and to re-apply if they wish to continue.
- Mrs. Everitt reminded all that officers nominations will be at the next HAC meeting and she does not wish to be re-elected for the Chair position.
- Mrs. Meinzer asked if Boone Rd., between Neely Rd and North Neely Rd, speed limit of 55mph can be re-evaluated and lowered to 45mph. Another very serious accident just happened on the road.

- Commissioner VanderWerf briefly talked about Governor Polis's visit, he stated that Colorado State doesn't have money issue, but rather prioritization issue what the money is being spent on.
- Commissioner VanderWerf informed all that the Teller County Commissioner made a proposal at the PPACG meeting to support legislature to figure out how to have electric vehicles pay their "dues" into the tax system for maintenance of roads.

6. STAFF REPORTS

A. ADMINISTRATION

Scot Cuthbertson (Executive Director, Department of Public Works)

- Mr. Cuthbertson thanked everyone who participated and helped with both Christmas parades.
- Mr. Cuthbertson gave out the new EPC printed maps to all commissioners. Last time the EPC map was updated, was in 2003.
- Budget hearing for 2020 was held at the BoCC meeting last week. BoCC approved the critical needs budget for DPW and overall 1.5% pay increase in 2020.
- DPW responded to several snow events already. It has been busy start for the winter season and snow removal cost is already high.
- Mrs. Everitt asked what exactly is the Asset Management regarding? Mr. Cuthbertson explained that it includes all Roadways and Roadways furniture in EPC.
- The truck wash at DPW is up and running, polishing last few minor details.
- Mr. Tobias asked if the PQI (pavement quality index) report was available? Mr. Cuthbertson informed all that it is not yet. He is hoping to have the report done within a month or two.
- Mr. Cuthbertson continues his meetings, Coffee with the Crew, and is almost finished with all the crews.

B. HIGHWAY DIVISION UPDATE

Troy Wiitala (Highway Manager, Department of Public Works)

- Graveling Program:
 - Stock piled materials for Hahn Road and Big Springs
 - Repairs on Old Stage are completed
 - Completed segments of Truckton Rd., Pinecone Rd. and East Coachman
- Dust Abatement Program:
 - Completed 51 segments of road
 - 136.79 lane miles dust abated
 - 70 lane miles stabilized with Bomag machine
- Chip Sealing Program: DPW completed 68.70 Lane miles

- Reclamation Program is running without any issues and some roads have been completed.
- Snow Events: It has been a very busy fall for DPW with snow removal. As of now, DPW responded to 8 snow events.
- DPW continues to post/ interview and hire for open positions.

C. ENGINEERING DIVISION UPDATE

Jennifer Irvine (County Engineer, Department of Public Works)

- Colorado Avenue – ribbon cutting ceremony went well, project is near completion
- Marksheffel/Meadowbrook – project is completed, and traffic lights are working well
- Monument Hill Rd – project is almost completed, ribbon cutting ceremony has been postponed, no set date yet
- Struthers-Gleneagle intersection – on tract for completion in the 2nd quarter of 2020, weather permitting

D. HAC Annual Schedule for 2020

Scot Cuthbertson (Executive Director, Department of Public Works)

- Mr. Cuthbertson presented HAC Annual Schedule for 2020.

7. AGENDA TOPICS FOR THE NEXT MEETING

- PQI report and briefing on the report
- 2020 Chip Seal/ Pavement/ Gravel List – present in February HAC meeting

8. ADJOURNMENT

This meeting was adjourned at 10:39 AM.

The next HAC meeting will be on January 15, 2020 at 2880 International Cir., C/S

Respectfully submitted,

Jana Nemeckova

Admin Tech for Engineering / Board Liaison – Department of Public Works