

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
October 16, 2019**

MEMBERS PRESENT: Cheryl Everitt, Larry Tobias, Richard Robertson, Jean Meinzer, Jim Mesite, Ed Houle, Daniel Ferguson, David Zelenok, Tom Vierzba

MEMBERS ABSENT: Kurt Reno, Michael James

OTHERS PRESENT: Stan VanderWerf (EPC BoCC), Scot Cuthbertson (EPC DPW), Kevin Mastin (EPC DPW), Jennifer Irvine (EPC DPW), Anton Ramage (EPC DPW), Troy Wiitala (EPC DPW), Jana Nemeckova (EPC DPW)

1. CALL MEETING TO ORDER

Chair Everitt called the meeting to order at 9:00 AM

2. PLEDGE OF ALLEGIANCE

3. ABSENCES

MOTION (Mr. Mesite/Mr. Vierzba) to excuse Michael James's absence and **not** to excuse Kurt Reno's absence. **MOTION TO APPROVE CARRIED UNANIMOUSLY.**

4. MEETING MINUTES

MOTION (Mr. Tobias/Mr. Robertson) to approve minutes of the August 21, 2019 meeting. **MOTION TO APPROVE CARRIED UNANIMOUSLY.**

5. COMMISSIONER/CITIZEN COMMENTS

- Commissioner VanderWerf informed all that CO Governor J. Polis met with Commissioners and the public. Gov. Polis accepted and agreed to consider not to sign any unfunded mandates that are being send to the Department of Public Works Counties. Gov. Polis offered time to meet and discuss this issue further.
- Commissioner VanderWerf addressed the ADA compliance and explained that ADA is a federal mandate and must be addressed to protect the County from any and all liability. The County always have to show process and progress of moving forward and making improvements.
- Mrs. Everitt welcomed new HAC member David Zelenok.
- Mr. Tobias asked if the PQI (pavement quality index) report was ready for review. Mr. Cuthbertson advised all that information has been collected and staff is currently working

on the format that can be searchable and useable to everyone. When the report is available it will be shared with all HAC members.

- Mr. Vierzba asked about the Workshop on Wheels for HAC members. Mr. Cuthbertson informed all that it will not happen this year. In September the County Commissioners participated in the Workshop, but due to scheduling conflict, another day was not available.
- Mr. Zelenok asked if the PQI report and Budget for 2020 are related. Mrs. Irvine stated that DPW is not asking for more money, but rather presenting the reality of what can/cannot be done with the current budget that DPW receives.
- Mr. Robertson asked if the speed limit of 45mph on County Line Road can be re-evaluated and raised to 55mph. Mrs. Irvine informed all that El Paso County is working with Douglas County in regards to that.
- Mr. Vierzba pointed out a comment to the County Master Plan, if Hwy. 83 and Hwy. 105 should be labeled as “Scenic By-ways”? Mrs. Irvine said that this matter is discussed, but not decided.
- Mr. Zelenok asked about the Asset Management Program, Mr. Cuthbertson invited Mr. Zelenok to participate in any of the Asset Management meetings.

6. STAFF REPORTS

A. ADMINISTRATION

Scot Cuthbertson (Executive Director, Department of Public Works)

- Mr. Cuthbertson introduced the new EPC Deputy Director Kevin Mastin.
- The Job Fair held at DPW was successful. Overall DPW received 342 applications and 26 candidates were offered a position. DPW is still short on full-time employees but big gap was filled.
- DPW Snow Week went well and after all the training the staff is ready for the coming snow events this winter.
- Tomorrow, Mr. Cuthbertson is presenting the Budget presentation for 2020 at the BoCC meeting.
- Natalie Sosa is the new DPW’s PIO (public information officer).
- Open position for the Stormwater manager has been advertised.
- Coffee with the Crew meetings are going well and on schedule.

B. HIGHWAY DIVISION UPDATE

Troy Wiitala (Highway Manager, Department of Public Works)

- Graveling Program:

Stock piled materials for Hahn Road and for Old Stage Repairs.

Completed Pine Cone and east Coachman.

Working to get reclamation crew up and running.

- Dust Abatement Program: DPW is on schedule for 2019 and Mr. Wiitala provided list of completed roads.
- Chip Sealing Program: DPW completed 34.35 Centerline miles / 68.70 Lane miles.
- Mowing Program: Median Mowing Crew/ Customer Service Requests and Detention Ponds. DPW completed most areas twice.
- Snow Events: Stock piled yards/ Inspected Equipment / Completed Snow Training First snow event for on 10/10/2019.
- DPW continues to post/ interview and hire for open positions.

C. ENGINEERING DIVISION UPDATE

Jennifer Irvine (County Engineer, Department of Public Works)

- Mrs. Irvine updated all on the speed limit signs on Marksheffel Road. The City's new traffic engineer agreed to look at this issue as soon as possible.
- Project Highlights:
 - Colorado Avenue** – very near completion, ribbon cutting ceremony is scheduled for Friday, 15 November 2019. Mrs. Irvine will share more details (time/location).
 - Projects in Falcon (Park & Ride / Roundabout / US 24 New/Old Meridian** –DPW will be planning heavy public outreach and meetings before the construction starts.
 - Monument Hill Road** – near completion, Deer Creek Road is open, currently working on setting up a date for the ribbon cutting ceremony.
- Asphalt Maintenance and Crack Sealing Contracts are completed for 2019.
- DPW is working on Maintenance List for 2020 and will present it when ready.
- On 24 October 2019, the ADA workshop will be presented at the BoCC meeting and then will be open for public comments. DPW is updating the ECM criteria and ADA is a big part of it.

D. PPRTA BUDGET

Jennifer Irvine (County Engineer, Department of Public Works)

- Mrs. Irvine presented detailed proposed 2020 PPRTA capital budget for the 2005-2014 capital projects.

7. AGENDA TOPICS FOR THE NEXT MEETING

- 2020 Annual HAC Schedule
- 2020 Maintenance Program list

8. ADJOURNMENT

This meeting was adjourned at 10:29 AM.

**The next HAC meeting will be on December 18, 2019 at 2880 International Cir., C/S
Christmas Luncheon will be after the meeting, starting at noon (12:00) at 3275 Akers, C/S**

Respectfully submitted,

Jana Nemeckova
Admin Tech for Engineering / Board Liaison – Department of Public Works