

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
August 19, 2020**

MEMBERS PRESENT: Richard Robertson, Ed Houle, Tom Vierzba, David Zelenok, Daniel Ferguson, Larry Tobias

MEMBERS ABSENT: Cheryl Everitt, Joe Kneib, Jean Meinzer

OTHERS PRESENT: Stan VanderWerf (EPC BoCC), Holly Williams (EOC BoCC), Kevin Mastin (EPC DPW), Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Anthony Ramage (EOC DPW), Tim Stickel (EPC DPW), Jana Nemeckova (EPC DPW), Natalie Sosa (EPC PIO), Nancy Nelsen (EPC PIO), Annie Efremsky (EPC PIO)

1. CALL MEETING TO ORDER

Chair Tobias called the meeting to order at 9:00 AM

2. PLEDGE OF ALLEGIANCE

3. ABSENCES

MOTION (Mr. Vierzba/Mr. Robertson) to excuse Mrs. Everitt and Mrs. Meinzer.

MOTION TO APPROVE CARRIED UNANIMOUSLY.

Mr. Kneib emailed **Ms. Nemeckova** during the meeting that he was having difficulties logging in. Ms. Nemeckova got the email after the meeting. **Mr. Kneib shall be excused.**

4. MEETING MINUTES

MOTION (Mr. Robertson/Mr. Vierzba) to approve minutes of the June 17, 2020 meeting.

MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. COMMISSIONER/CITIZEN COMMENTS

- Commissioner Williams met with the Town of Monument last week and discussed road conditions with them. Town of Monument is interested in annexation of some of the roads. Commissioner Williams will share more details with Mrs. Irvine for her review.
- Commissioner VanderWerf complimented Hwy 24/ Ute Pass project. It is a CDOT funded project. The paving crew is making a good progress and this project continues even with COVID situation.
- Commissioner VanderWerf said that very needed improvements on Cascade/ Us 24 started. This area was a safety concern.

- Commissioner VanderWerf thanked everyone for finishing Colorado Ave.
- Commissioner VanderWerf updated on COVID in EPC: EPC is currently below the 5% positivity rate, no deaths reported in EPC over a week, hospitalization is very low. Very encouraging to see all the numbers dropping.
- Mr. Ferguson complimented DPW on Elbert Rd paving; for the quality, safety and time. The beveled edges are great safety addition to County roads.
- Mr. Tobias complimented McLaughlin Roundabout project – well designed and constructed.
- Mr. Zelenok ask for updates on S. Powers project? Mrs. Irvine informed all that the Grant was received and DPW is currently working on advertising this project and on IGA with CDOT. EPC DPW is anticipating this project to start end of this year.

6. STAFF REPORTS

A. ADMINISTRATION

Kevin Mastin, (Deputy Director, Department of Public Works)

- Mr. Mastin excused Mr. Cuthbertson from today's meeting. He had to attend 2021 Budget meeting.
- DPW continues to adapt to the COVID situation and all departments continue to work.
- DPW received higher number of Customer requests for Graveling in the past few weeks.
- DPW lost water tanker in an accident last week. The driver has some minor injuries but doing well. Accident is still under investigation. The loss of water supply will slow down some operations. DPW is looking for a quick replacement for water supply.

B. DPW FLEET UPDATES

Kevin Mastin, (Deputy Director, Department of Public Works)

- Heavy Equipment update: several trucks and equipment received and are in service. Some are ordered but did not receive yet.
- With the CARES ACT funds DPW ordered 3 Crew trucks w/Service Body and 3 Crew trucks w/Traffic Control Body
- Light Vehicle update: 27 new vehicles received and in service
- With the CARES ACT funds DPW ordered 9 Dodge Ram 3500s, 3 Dodge Ram 3500s with Traffic Control Body
- DPW's goal is to have only 2 passengers per vehicle, not 3-5.

C. HIGHWAY DIVISION UPDATES

Troy Wiitala, (Highway Manager, Department of Public Works)

- Graveling Program: Stockpiled materials for Hahn Road, Big Springs Road and Jones Road and Davis Road. Started to gravel Hahn Road.
- Dust Abatement Program: Completed 66.4 lane miles. The program is expected to finish end of September.

- Chip Sealing Program: Started on June 2, 2020 and completed July 30, 2020. It was very successful season this year.
- Reclamation/Stabilization Program: Will continue after dust abatement schedule is complete. Completed 50.75 lane miles.
- Mowing and Median Mowing: program continues. Seasonal workers are assigned to this task.
- Striping: completed 196 lane miles.
- Snow updates: Training scheduled for mid-September; it will provide Plow simulator training again this year.
- Continue to work on Customer Service Requests. Top 3 are: grading, potholes and ditch/culverts cleaning
- Currently interviewing for vacant positions.
- Several seasonal employees left for colleges and several new ones were hired.
- DPW crews helped with setting up COVID testing site at the Citadel Mall.

D. ENGINEERING DIVISION UPDATES

Jennifer Irvine (County Engineer, Department of Public Works)

- 2020 Paving Program: about 36% completed for this season. All projects are on time. Next project is Ellicott Hwy and that one is expected to be done about end of September.
- 2020 Concrete Program: DPW is on track with this program. All ADA requirements are included.
- US Hwy 24 and Fountain Ave: requires lot of coordination not only with CDOT but also State Patrol and other Law Enforcement agencies. Big goal is to ensure workers safety and enforce slower speed limits. Future long-term goal for this intersection – significant improvements. Current project is finishing up.
- Meridian/ Falcon Park & Ride: DPW did about 20M improvements. Expected completion is in 2021.
- Colorado Avenue (Westside Avenue Action Plan – Gateway to Revitalization) was nominated for an award to the APWA Colorado Awards Submission.

D. LOCAL ROAD SAFETY PLAN/ APPOINTMENT OF HAC MEMBER TO THE STAKEHOLDER GROUP FOR THE LOCAL ROAD SAFETY PLAN

Jennifer Irvine (County Engineer, Department of Public Works)

Local Road Safety Plan:

- Data-driven traffic safety plan that coordinates the efforts of a wide range of organizations to reduce traffic accident fatalities and serious injuries on all public roads.
- Stakeholders/ Participants
- September 2020 – December 2021
- \$300K Highway Safety Improvement Program Grant (90% Federal, 10% Road & Bridge)
- Mr. Zelenok volunteer for the position
MOTION (Mr. Ferguson/Mr. Vierzba) to approve Mr. Zelenok.
MOTION TO APPROVE CARRIED UNANIMOUSLY.

7. AGENDA TOPICS FOR THE NEXT MEETING

- Invite Mr. Irv Halter CDOT to the next HAC meeting. Mrs. Irvine said we will keep trying. Mr. Halter's schedule is busy, and he was not able to join us today.

- Mr. Tobias asked about the updates to the Customer Survey Forms. Mr. Mastin will follow up on this and have more answers next meeting.

This meeting was adjourned at 10:20 AM.

The next HAC meeting will be on October 21, 2020, Virtual meeting on WebEx

Respectfully submitted,

Jana Nemeckova

Admin Tech for Engineering / Board Liaison – Department of Public Works