

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
December 16, 2020**

MEMBERS PRESENT: Richard Robertson, Tom Vierzba, David Zelenok, Daniel Ferguson, Larry Tobias, Cheryl Everitt, Joe Kneib, Jean Meinzer, David Harraway

MEMBERS ABSENT: Ed Houle

OTHERS PRESENT: Stan VanderWerf (EPC BoCC), Holly Williams (EOC BoCC), Scot Cuthbertson (EPC DPW), Kevin Mastin (EPC DPW), Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Anthony Ramage (EOC DPW), Jana Nemeckova (EPC DPW), Natalie Sosa (EPC PIO), Blake Nielsen (EPC PIO)

1. CALL MEETING TO ORDER

Chair Tobias called the meeting to order at 9:00 AM

2. PLEDGE OF ALLEGIANCE

3. ABSENCES

MOTION (Mrs. Everitt/Mr. Zelenok) to excuse Mr. Houle from today's meeting.
MOTION TO APPROVE CARRIED UNANIMOUSLY.

4. MEETING MINUTES

MOTION (Mr. Vierzba/Mrs. Everitt) to approve minutes of the October 21, 2020 meeting.
MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. COMMISSIONER/CITIZEN COMMENTS

- Mr. Tobias brought up to everyone's attention that Mrs. Everitt's term on the PPRTA CAC is ending on February 1st, 2021. Mr. Tobias asked for volunteers interested in applying for this position. Mr. Zelenok was interested but has few more questions about this position.

MOTION (Mrs. Everitt/Mr. Ferguson) to nominate/appoint Mr. Zelenok for the PPRTA CAC position.

MOTION TO APPROVE CARRIED UNANIMOUSLY.

- Mr. Vierzba asked Commissioner VanderWerf and Williams who will be the HAC Commissioner next year and when it will be decided. Commissioner VanderWerf informed all that the decision, and all formalization will happen at the BoCC meeting on January 12th, 2021.

- Commissioner Williams informed all that PPRTA is busy with planning projects for the upcoming year and years.
- I-25 GAP project – funding is currently discussed.
- Climate Bill is in discussion at the Colorado Government level. Colorado State met the Ozone Advanced Plan measures.
- Commissioner VanderWerf shared with us that replacement for Mr. Irv Halter has been appointed and inviting her to the future HAC meeting would be desirable. Mrs. Irvine added, her name is Lisa Hickey.
- I-25 GAP project – negotiation in regards County’s financial commitment is ongoing between the Federal and State Governments. Comm. VanderWerf suggested that conversation with CDOT to turn it into 4-lane highway should start.
- Colorado State started to collect taxes from internet sales in 2020, therefor Local Sales Tax and Internet Sales Tax should generate good income into 2022.
- Discussion about resetting TABOR might start in 2021.
- Powers Blvd and Research intersection – CDOT is unable to fund the project at this time and will be delayed.

6. STAFF REPORTS

A. ADMINISTRATION

Scot Cuthbertson, (Director, Department of Public Works)

- DPW will have their Holiday luncheon in a “drive through style” this week.
- DPW has several employees on modified quarantine due to secondary expose to COVID.
- DPW is starting the budget process for 2021.
- DPW responded to couple of mild snowstorms last week and it was a great opportunity to implement improvements.
- CARES ACT projects at the Akers building are at final stages. When all is finished, HAC members will be invited to a tour (virtual or in person).
- PIO (Public Information Office) helped DPW with structuring a new features on the website. Public can now view the 2-week ahead schedule for maintenance and projects planned. This is easy tool for citizens to stay informed.
- Several HAC members asked about possible improvements to the Customer Surveys. Mr. Cuthbertson will follow up on this in January/February meeting. Some internal staffing changes are happening soon.

B. HIGHWAY DIVISION UPDATES

Troy Wiitala, (Highway Manager, Department of Public Works)

- Graveling Program:
 - Finished Hahn Rd 6.6 lane miles
 - Finished Davis Rd 3.04 lane miles
 - Finished Big Springs Rd 4.00 lane miles

Working S. Meridian Rd 2.00 lane miles
Capped Howells Rd South and Arrowhead Dr

- Dust Abatement Program: completed 135.4 lane miles
- Chip Sealing Program: completed 75.58 lane miles
- Reclamation/Stabilization Program: completed 65.15 lane miles
- Bridge Work: welding on Judge Orr bridge structure
- Striping: completed 683 lane miles
- Signs Upgrades: replaced 1021 signs
- Snow updates: 6 snow events so far this season
- Continue to work on Customer Service Requests.
- Currently onboarding 8 new FTE employees.

C. ENGINEERING DIVISION UPDATES

Jennifer Irvine (County Engineer, Department of Public Works)

- Mrs. Irvine informed all the CDOT finished the 4th package of the I-25 GAP design.
- Space Command – lot of discussion with PPACG on how to support the transportation issues.
- Currently working on the PPRTA 3 list of projects.
- Developing the Asset Management program.
- Ellicott Hwy Bridge – DPW is working on total replacement of the bridge due to accident.
- DPW is currently working on 2 properties, coded as Dangerous Buildings. Recently 106 Bradley Street building was demolished, thanks to the New Building code adopted in 2018. This code allows the County to do the abatement processes.
- Red Rocks Parking – DPW placed NO Parking Zones in this area. Roadways were unsafe, violating the Safety Fire Code.
- MAMSIP (CO Military Access, Mobility & Safety Improvement Project) Grant Study: CDOT is primarily working on Hwy 94, making some improvements.
- CDOT representatives would be willing to join one of the HAC meetings and give more detailed presentation.

D. HAC Annual Schedule for 2021

Scot Cuthbertson (Director, Department of Public Works)

- Mr. Cuthbertson presented anticipated 2021 HAC Annual Schedule

7. AGENDA TOPICS FOR THE NEXT MEETING

- HAC members asked for a special meeting in March, to better understand DPW budget processes. Ms. Nemeckova to schedule the meeting and try to coordinate with Finance department to be present as well.
- HAC members asked to invite the new local State Representative on the State Highway Commission, Mrs. Hickey, to attend the January or February meeting, depending on her availability.
- HAC members asked to have State representative from CDOT to attend the April meeting tied in with the HUTF Report.

This meeting was adjourned at 10:56 AM.

The next HAC meeting will be on January 20, 2021, Virtual meeting on WebEx

Respectfully submitted,

Jana Nemeckova

Admin Tech for Engineering / Board Liaison – Department of Public Works