

**HIGHWAY ADVISORY COMMISSION
MEETING MINUTES
June 17, 2020**

MEMBERS PRESENT: Cheryl Everitt, Richard Robertson, Jean Meinzer, Ed Houle, Tom Vierzba, David Zelenok, Daniel Ferguson, Larry Tobias, Joe Kneib

MEMBERS ABSENT: N/A

OTHERS PRESENT: Stan VanderWerf (EPC BoCC), Holly Williams (EOC BoCC), Scot Cuthbertson (EPC DPW), Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Jana Nemeckova (EPC DPW), Natalie Sosa (EPC PIO), Blake Nielsen (EPC PIO)

1. CALL MEETING TO ORDER

Chair Tobias called the meeting to order at 9:00 AM

2. PLEDGE OF ALLEGIANCE

3. ABSENCES

None

4. MEETING MINUTES

MOTION (Mr. Vierzba/Mrs. Everitt) to approve minutes of the April 15&22, 2020 meeting. **MOTION TO APPROVE CARRIED UNANIMOUSLY.**

5. COMMISSIONER/CITIZEN COMMENTS

- Mr. Tobias welcome new HAC member Joseph (Joe) Kneib. Mr. Kneib is new At-Large Member.
- Commissioner VanderWerf stated that business in El Paso county continues. He informed all that last week BoCC passed multi industry variance and sent it to the Governor for his approval. COVID cases are low in El Paso County.
- Commissioner VanderWerf said that the County is taking all kinds of actions to hold on to all employees. EPC is not contributing to the Unemployment statistics. Over the last 3 years EPC raised the Reserves amount and is able to hold on to all employees.
- Commissioner Williams updated everyone on transportation plans in Colorado. Some projects are delayed due to COVID.
- Mr. Vierzba asked to review the EPC DPW's Customer Service Survey Form – the options available.

6. STAFF REPORTS

A. ADMINISTRATION

Scot Cuthbertson, (Executive Director, Department of Public Works)

- Mr. Cuthbertson excused Mr. Halter. He was not able to join this meeting, will try to invite him to the next one in August.
- Mr. Cuthbertson stated that the Workshop on Wheels is on hold for now because of COVID.
- DPW continues with staggered shifts for employees, Highway department primarily. Health screening is provided daily at Akers. Most of Engineering department continues to work from home.
- At this time DPW is not expecting any layoffs, the EPC budget is set up differently than other places.
- Chip sealing and Mowing started and is going well.
- Majority of Seasonal workers are hired. Hiring took little longer due to COVID.
- DPW assisted the Sheriff's Office during protests in downtown with setting up barricades.
- Reclamation Crew was nominated for Awards and will be recognized at the BoCC meeting.
- CARES ACT funds will help DPW to take safety/precautionary steps (against COVID) in re-designing DPW's building and DPW's yards. DPW is working closely with architects and IT.
- Mr. Tobias asked if DPW plans to replace some equipment/vehicles? Mr. Cuthbertson informed all that DPW continues to replace vehicles. Things slow down due to Manufacturers being closed as well, but the effort continues.
- Mr. Cuthbertson said that DPW is also spending lot of energy on Work Zone Safety and its improvement. SO (Sheriff's Office) is helping with speed zones in construction zones.

C. HIGHWAY DIVISION UPDATES

Troy Wiitala, (Highway Manager, Department of Public Works)

- Graveling Program: Stockpiled materials for Hahn Road, Big Springs Road and Jones Road. Hauling materials for Davis Road.
- Dust Abatement Program: Completed Campbell Road, Elk Creek Drive, Teachout Road, Baker Road, Tobin Road, McFerran Road, Appaloosa Road, Saddlewood Drive, Spanish Bit, Lariat Lane, Leather Chaps, Struthers Loop, Antelope Drive, Nursery Road, Doolittle Road and Log Road. Completed 27.22 lane miles.
- Chip Sealing Program: Started June 2, 2020. Completed Doolittle Road, Fairchild Avenue, Arnold Avenue, Forest View Way, Oxbridge Road, Lake Meadow Drive, Shiloh Pines Drive, Mt. Herman Road. Completed 11.92 lane miles.
- Reclamation/Stabilization Program: Completed Boca Raton, Indian Village, Black Forest, Walker Road and Shahara Road. Completed 17.70 lane miles.
- Snow updates: late snow on June 9, 2020 – no equipment was needed.

- Started mowing and striping programs.
- Posting and interviewing for vacant positions.
- Hired 12 seasonal employees as of today.
- Ballot Drop Off Box at Akers offices was moved. It is safer and better for the citizens. Red/White/Blue striping and signage in the parking lot to easily locate the drop box.

D. ENGINEERING DIVISION UPDATES

Jennifer Irvine (County Engineer, Department of Public Works)

- Powers South – Mrs. Irvine provided detailed plans for future Powers South. Brandy Williams, Fountain Engineer, is the main person for this project.
- Struthers – Gleneagle Roundabout: finished with most of the construction. DPW received few positive comments from the public.
- Meridian/ McLaughlin Roundabout – project is on schedule and going well.
- **2020 Ongoing Actions:**
 - o **Maintenance Program Contracts** (all contracts are in place now)
 - Concrete - \$30M, Olgoonik Enterprises
 - Asphalt - \$10.9M, Martin Marietta
 - Crack Seal - \$995K, Avery Asphalt
- **Stormwater**
 - Stormwater Coordinator and Stormwater Engineer join the team
 - Inspections: 334 Permanent BMP structures inspected
 - Development Support: Reviewing all development stormwater quality plans
- **ADA ECM Updates:** on track to meet 1 July 2020 EPC ADA Transition Plan Suspend

7. AGENDA TOPICS FOR THE NEXT MEETING

- Invite Mr. Irv Halter CDOT to the next HAC meeting if he is available.
- Any new updates for Powers South
- Long term plans and financial impact of new developments on DPW's budget for roads and infrastructure.
- Future planning for connecting the East to I-25.

This meeting was adjourned at 10:37 AM.

The next HAC meeting will be on August 19, 2020, Virtual meeting on WebEx

Respectfully submitted,

Jana Nemeckova

Admin Tech for Engineering / Board Liaison – Department of Public Works

