

**HIGHWAY ADVISORY COMMISSION  
MEETING MINUTES  
December 15, 2021**

**MEMBERS PRESENT:** Richard Robertson, Tom Vierzba, Derrick Harper, Larry Tobias, William Harrell, Joe Kneib, Jean Meinzer, David Zelenok, Ed Houle

**MEMBERS ABSENT:** Dan Ferguson, Andrea Baker

**OTHERS PRESENT:** Kevin Mastin (EPC DPW), Jack Ladley (EPC DPW). Jennifer Irvine (EPC DPW), Troy Wiitala (EPC DPW), Jana Nemeckova (EPC DPW), Nancy Nelson (EPC IT), Chris Reynolds (EPC DPW), Don McAllister (EPC DPW), Tim Stickel (PC DPW), Kelly Hathaway (EPC DPW)

**1. CALL MEETING TO ORDER**

Chair Tobias called the meeting to order at 9:05 AM

**2. PLEDGE OF ALLEGIANCE**

**3. ABSENCES**

**Daniel Ferguson** emailed during meeting and excused himself for missing. Ms. Nemeckova did not get his email till after the meeting.

**Andrea Baker** – 2<sup>nd</sup> unexcused

**4. MEETING MINUTES**

**MOTION (Mr. Zelenok/Mr. Houle)** to approve minutes of the October 20, 2021 meeting.  
**MOTION TO APPROVE CARRIED UNANIMOUSLY.**

**5. COMMISSIONER/CITIZEN COMMENTS / HAC MEMBERS**

- Mr. Tobias informed all that Mr. William Harrell will no longer be a member on HAC, because of his recent move.

- Mr. Robertson asked about Speed limit on County Line Road and asked for more details. Mr. Mastin promised him that Ms. Nemeckova will reach out to him to schedule in-person meeting with him, Mrs. Irvine and the County Traffic Engineer to discuss further.

- Mr. Zelenok asked for EPC DPW to share high level of information on how speed limits are decided and the role of MUTCD.

- Mr. Zelenok thanked BoCC for appointing him for his 2<sup>nd</sup> term on PPRTA CAC.

## 6. STAFF REPORTS

### A. ADMINISTRATION

#### **Kevin Mastin, (Director, Department of Public Works)**

- HAC meetings in 2022 need to be held on Mondays instead of Wednesdays, due to scheduling conflict of the Hearing Conference Room. They would be on the 3<sup>rd</sup> Monday (unless holiday), starting at 9 a.m.

**MOTION (Mr. Richardson/Mr. Zelenok)** to approve to reschedule meetings in 2022. **MOTION TO APPROVE CARRIED UNANIMOUSLY**

- DPW is experiencing slow start of Snow Season, no big events happened yet, but DPW is prepared and ready.
- DPW is exploring a partnership with QUAD Innovation Alliance. Mr. Mastin will update at our next HAC meeting.
- Additional 14 MIL budget for DPW was approved by BoCC for 2022, and additional 11 Full Time positions for 2022.

### B. HIGHWAY DIVISION UPDATES

#### **Troy Wiitala (Highway Manager, Department of Public Works)**

- Graveling Program
  - Completed; Enoch Road, Peyton Hwy – Bar 10 Road
- Dust Abatement / Reclamation Program
  - Completed; Bar 10 Way, Harrisville Road, Simla Highway, Sweet road, Hopper Road, Pinon Park Road, West Spencer Road, Oasis Avenue, Sphinx, 18 miles 95 lane miles
- Snow Updates 2021-2022
  - 2 snow events to date, slow start for this season
- Customer Service Requests
  - Potholes/Crack sealing
  - Grading
  - Drainage
  - Dead animals pick up
  - Emergency sign repairs
  - Tree trimming
- Paint Striping
  - Complete
- Mowing
  - Complete

### **C. PPRTA CAC Membership**

#### **Jennifer Irvine (County Engineer, Department of Public Works)**

- In November 2021 the Town of Calhan became a member of the PPRTA. The PPRTA BOD has requested recommendations from HC and CTAB concerning additional representation (adding a fourth member) to the PPRTA CAC. Two options were discussed and HAC members came up with 3<sup>rd</sup> option: At-Large Alternate members: 5, Voting members: 15, Total members: 20.

**MOTION (Mr. Zelenok/Mr. Vierzba) to approve this third option. MOTION TO APPROVE CARRIED UNANIMOUSLY**

### **D. ENGINEERING DIVISION UPDATE**

#### **Jennifer Irvine (County Engineer, Department of Public Works)**

- EPC DPW received a Grant for the construction phase of the Calhan Highway Bridge.
- Mrs. Irvine provided most current update on the Greenhouse Gas Bill.

### **E. HAC YEARLY SCHEDULE FOR 2022**

#### **Kevin Mastin (Director, Department of Public Works)**

- 2022 HAC yearly schedule was presented. No changes were made

## **7. AGENDA TOPICS FOR THE NEXT MEETING**

- QUAD partnership update
- Speed limit signs
- Any updates on money to be received after our President signed the new Bill?

**This meeting was adjourned at 11:19 AM.**

**The next HAC meeting will be on January 24, 2022 at 1 p.m. at  
2880 International Cir, Colorado Springs**

Respectfully submitted,

**Jana Nemeckova**

Executive Assistant to the County Engineer / Board Liaison – Department of Public Works